



**Would you like your child to have a municipal lunch?**  
- information about the lunch system in Viborg Municipality



Dagtilbudsafdelingen



**VIBORG**  
KOMMUNE

## INTRODUCTION

From 2011, Viborg Municipality is required to offer a municipal lunch in the day care institutions that choose to join the lunch system.

The children's parents in each municipal institution and the Boards in the private institutions decide by means of voting whether to accept the offer or not.

This leaflet introduces the municipal lunch offered by Viborg Municipality, the price of the lunch system and how the voting system on the municipal lunch works.

The institution's alternatives if they turn down the municipal lunch offer are also explained in this leaflet.

The leaflet is supplemented by the website [Viborg.dk/frokost-ordning](http://Viborg.dk/frokost-ordning) (in Danish only). On the website, you can read more about the municipal lunch and about the experiences of the institutions that have tested the lunch system in 2010.

We hope that this leaflet and the website will answer the questions you might have about the municipal lunch.

Of course, you are also welcome to ask the manager of your institution if you have any questions.

## THE MUNICIPAL LUNCH

### **The lunch**

The meal your child is offered is a healthy meal complying with the Danish Veterinary and Food Administration's recommendations. For more information, visit [www.altomkost.dk](http://www.altomkost.dk) (in Danish only).

When the supplier of the municipal lunch has been chosen, you can read more about the meals offered by the supplier on [Viborg.dk/frokostordning](http://Viborg.dk/frokostordning) (in Danish only).

### **Other meals**

Viborg Municipality does not offer any other meals than lunch but breakfast will still be available to the children needing it as part of the day care service.

### **The price**

The price is 509 DKK per month for the municipal lunch – whether your child attend a day nursery or a kindergarten. There are no payments for July.

Thus, a healthy municipal lunch is not included in the price for a place in nursery or in kindergarten; it is paid separately.

The rules concerning free day care places and brother/sister discounts also apply to the municipal lunch.

### **All weekdays**

The municipal lunch is served on weekdays all year except on 5 June and 24 December.

### **Applies to the whole institution**

The decision to join the municipal lunch system applies to the whole institution. Hence, if a municipal lunch offer is chosen for the institution, it includes all children.

In institutions consisting of more than one unit or department, the majority of the parents in each unit or institution decide whether to join the municipal lunch offer or not.

Institutions consisting of more than one unit or department are characterised by being physically separated. Or it might be an institution consisting of both a day nursery and a kindergarten which then are considered to be two units.

### **Children can be exempt from the lunch system**

Your child can be exempt from the municipal lunch if he/she has allergies or another medical condition verified by a doctor that requires a special diet. The City Council decides whether to exempt the child from the municipal lunch or not.

### **Rejecting the lunch system**

The parents can reject the municipal lunch if a majority of them vote against joining the lunch system.

Please note: If your child today attends a day nursery offering lunch, this arrangement will end on 1 January 2011 if the nursery turns down the municipal lunch offer.



## PARENT-ORGANISED LUNCH

### Parent-organised lunch

In the institutions that have turned down the municipal lunch offer, the Parents' Committee can choose to set up a parent-organised lunch system instead.

It is voluntary whether or not to set up a parent-organised lunch system instead of the municipal lunch and whether your child should be part of the parent-organised lunch or not. Thus, the choice is not made on behalf of the whole unit or department but for each child.



### The price

The price that the parents pay for the parent-organised lunch must not exceed the price of the municipal offer.

The Municipality subsidises free day care places but does not offer brother/sister discounts to the parent-organised lunch.

### All weekdays

Parent-organised lunch must be served on weekdays all year as well as comply with the guidelines applying to the municipal lunch.

### **Other meals organised by parents**

The parents can organise meal systems that also include the meals your child is offered beside lunch – e.g. mid-morning snacks and afternoon tea.

The parents must use the kitchen facilities that the institutions already have and they cannot demand the kitchen facilities to be extended so they can be used for preparing other meals than lunch.

It is optional to join the meal systems organised by parents. The expenses are paid by the parents of the children who join the meal system.

It is not possible to obtain subsidies for parent-organised meal systems. The Municipality does not grant subsidies to free day care places or brother/sister discounts to the parent-organised meal systems.





## THE KITCHEN

The institutions wishing to serve lunch must have a kitchen that is registered according to the Danish food authorities' rules.

In Viborg Municipality, we intend to install receiving kitchens in all institutions that choose the municipal lunch. However, under some circumstances it might be inconvenient e. g. in the case of an upcoming expansion or union of institutions. The Boards or the Parents' Committees can apply to the Children and Young People's Committee to have a production kitchen installed.



## VOTING ON THE LUNCH SYSTEM



The parents of the children in each municipal institution and the Boards in the private institutions choose through voting in each institution whether to accept the municipal offer or not. The vote is online at [børne-nettet](#).

If your child attends a municipal institution, the parents choose whether to accept the municipal offer or not. You must vote at [børne-nettet](#).

There must be a majority AGAINST the municipal offer to decline the offer. And vice versa, if the number of votes FOR the system and the votes not cast together is higher than the number of votes AGAINST the system, the municipal lunch will be offered in the institution or the unit.

You can vote



If your child attends a private institution, the Board of the institution decides whether to arrange briefing meetings or not and whether the parents are to vote on the offer. So you should look out for information from your child's institution about the subject if it is a private institution.

The Parents' Committee informs the City Council about their decision concerning whether to join the municipal lunch system or not.



Whether your child attends a municipal or private institution, you must at least once every other year have the possibility of deciding whether your child's institution should join the municipal lunch offer or not.